

To OBTAIN A POLICE VULNERABLE SECTOR CHECK (PVSC):

THIS ONLY APPLIES TO RESIDENTS OF YORK REGION. RESIDENTS OF TORONTO REQUIRE DIFFERENT FORMS. FOR OTHER REGIONS CONTACT YOUR LOCAL POLICE DEPARTMENT.

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A police vulnerable sector check may provide the following information:

The vulnerable sector screening was established to provide screening of individuals who intend on working or volunteering with the vulnerable sector. A vulnerable person is defined as a person who, because of their age, a disability, or other circumstances, whether temporary or permanent are (a) in a position of dependence on others or (b) are otherwise at a greater risk than the general population of being harmed by a person in a position of authority or trust relative to them. This type of screening is required for the following types of positions: teacher, social worker, taxi driver, day-care worker, adoptive parents, sport coaches, etc.

- Criminal record (adult and/or young offender, including summary offences)
- Outstanding charges
- Findings of not guilty by reason of mental disorder
- Probation, prohibition and other judicial orders which are in effect
- Convictions/pending charges under Child and Family Services Act
- Details of incidents that York Regional Police believes may assist an agency in making an informed decision, including charges where no finding of guilt was made and incidents where no charges were laid.

How to apply?

The applicant must complete a Police Vulnerable Sector Check form which is available through this website. [Get form here.](#)

IMPORTANT UPDATES:

*Agencies are no longer required to register their organization with York Regional Police for the police vulnerable Sector Check program. Only applicants living in the Region of York and who qualify for the program will be processed. You can contact us at 1-866-876-5423 ext.: 6756 or 6757 if you have any questions.

*Due to recent changes in the RCMP policy regarding Vulnerable Sector Screening, effective October 8, 2010, York Regional Police is only able to process police vulnerable sector check applications for individuals residing within the municipality of York. For residents outside the region, please visit your local police service.

Increased processing time: Due to a change implemented by the RCMP, individuals applying for a police vulnerable sector check through our (or any) police service may

experience longer wait times before receiving their response. Part of the screening process now involves querying a database of pardoned sexual offences. Up until recently, any hit on this database was based on a close match of the person's surname and date of birth. If a hit is not received on the surname, the RCMP system will now query the date of birth and sex only. If the person's date of birth matches the date of birth of a person of the same sex that may have been pardoned of a sexual offence, we will receive notice advising that this person must submit fingerprints. The hit is basically "silent", meaning we cannot confirm if the hit is based on the name or the date of birth. Consequently, the applicant will need to submit fingerprints in order to continue the process.

Last year, out of the 46,790 screening checks we performed, we only received 20 such hits. Since the change was implemented by the RCMP two weeks ago, we are now requiring an average of 65 applicants per week to submit fingerprints. At this rate, over 3,400 individuals will need to submit fingerprints this year.

To alleviate any wait time, we are now running the police vulnerable sector check (pardoned sexual offence part only) as soon as applicants submit their applications to our police service. If a hit is received, they will be advised that prints are required. At this point, they will be able to opt out of the process and their application will be marked as such and kept by our police service. In cases where the applicants wish to discontinue the process, we will not charge them a fee for having run the first query.

Please be assured that York Regional Police is doing everything possible to maintain an efficient service to all York Region residents that are eligible for the police vulnerable sector check program.

Every applicant must submit their form in person at either our Yonge/Mullock or Hillcrest location:

South Customer Service Unit
9350 Yonge Street
Richmond Hill, Ontario
(at Hillcrest Mall beside the Goodyear Auto Centre - Enter from Carrville Road)
Tuesday to Thursday: 8 a.m. to 6 p.m.
Friday: 8 a.m. to 5:30 p.m.
Saturday: 8 a.m. to 3 p.m.
Closed Sunday and Monday

North Customer Service Unit
16775 Yonge Street
Newmarket, Ontario
(Northeast Corner of Yonge Street and Mullock Drive - Access to Customer Service is from the outside of the building on the north side)
Monday to Friday: 8 a.m. to 4:30 p.m.
Closed Saturday and Sunday

A visual identification of each applicant will be carried out; you must bring two pieces of identification, preferably government issued, one being a photo identification.

The following is a list of acceptable forms of identification.

- Photo identification: must provide photo and both the name and date of birth of an individual.
- Non-photo identification: which provides both the name and date of birth or address of an individual.
- Driver's license (issued by a Canadian province or territory)
- Foreign driver's license
- Canadian passport
- Foreign passport
- Canadian Citizenship card
- Permanent Resident (PR) card
- Certificate of Indian Status
- Student identity card from a Canadian or foreign institute
- Firearms Acquisition Certificate (FAC)
- Canadian National Institute of the Blind (CNIB) identification card
- Federal, provincial or municipal identification card
- Military Family Identification Card (MFID)

How long will it take?

Processing time will take a minimum of four to six weeks, and the response will be mailed back to the applicant. Responses may also be picked up from either of our two locations, if the applicant indicates so on the form.

FEE:

Please note that the fee is non-refundable.

\$20.00 for volunteers

\$45.00 for people requesting screening for employment purposes

\$20.00 for students with a valid student card

Payment must be cash, debit card, Visa, MasterCard or certified cheque or money order payable to the York Regional Police and must be paid in full when the application is submitted.

Applicants claiming to be volunteers may be asked to submit a letter on the agency's letterhead and signed by a representative of the agency to confirm the applicant is a volunteer.

Contact Us at 1-866-876-5423 Ext: 6756 or 6757